**NOTICE OF PUBLIC MEETING**

**Riverbend Preparatory Academy Governing Board Meeting**

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Riverbend Prep members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Governing Body may participate in the meeting by telephonic communications.

# Join Video Conference Call

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Njg2MTU2YWYtMmE3MC00NGUwLTliMTEtZGQ4ZTQ2YzkyODZm%40thread.v2/0?context=%7b%22Tid%22%3a%22f20a6be6-135f-4a35-9d07-0f67fb348d16%22%2c%22Oid%22%3a%22a2c3fa4b-a8b4-4888-9f09-f8b4c539d352%22%7d)

Meeting ID: 233 406 960 060   
Passcode: LUvPHK

[Download Teams](https://www.microsoft.com/en-us/microsoft-teams/download-app) | [Join on the web](https://www.microsoft.com/microsoft-teams/join-a-meeting)

*Pursuant to A.R.S. 38-431.03(A), the Governing Body may vote to go into Executive Session, which will not be open to the public or any party not necessary to the matter.*

*Persons with a disability may request reasonable accommodation by contacting Nick Brandt at 602-285-3003. Requests should be made as early as possible to allow time to arrange the accommodation.*

# Certification of posting

I, Marco Porras, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on or before February 21, 2024 MT

**March 21, 2024**

**GOVERNING BOARD MEETING FOR**

**RIVERBEND PREP TO BE HELD VIA VIDEO CONFERENCE CALL**

**At 5:00 PM MT**

**This meeting may be accessed via internet.**

# Riverbend Preparatory Academy Governing Board Meeting Agenda

ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTIONS ITEMS.

## March 21, 2024

### A. Preliminary Matters

1. Call to Order
2. Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Board Members | Present (Y/N) | Guests | Present (Y/N) |
| Marco Porras |  | Nick Brandt |  |
| Lew Smith |  | Melissa Aguilar |  |
| Nick Heward |  | Claudina Douglas |  |
|  |  | Sherman Jordan | Prospective Board Member |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Motion to approve the March 21, 2024 Agenda

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to approve the February 21, 2024 Meeting Minutes

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

### B. Call to the Public

Governing Board President shall read aloud if requests are made to speak:

*The board may make an open call to the public during a public meeting subject to a reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body; comments shall be limited to* ***education-related issues on items that do not appear on this agenda*** *or for which no public hearing has been held. (A.R.S. 38-431.01.G) At the conclusion of an open call to the public, individual board members may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. The President* ***may*** *also allow individuals from the public to address the Board on items listed on the agenda and at the time the agenda item is presented for discussion by the Board by filling out and turning in a request specific to the agenda item to the executive assistant prior to the beginning of the meeting. Comments shall be limited to* ***(3)*** *minutes.*

### C. Reports, Information, and Discussion Items

1. Executive Director
   1. Executive Director’s Report - Nick Brandt
2. Governance Board
   1. Update on financial activity, status of grants, and bond reserve account – Claudina Douglas
   2. Update on financial budget training – Claudina Douglas
   3. Discussion on board training – Marco Porras, Nick Heward, Lew Smith

### D. Action Agenda Items

1. Motion to review and approve the February 2024 Financial Statements – Claudina Douglas

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to review and approve revised 23/24 SY Budget – Claudina Douglass

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to approve 3-year i-Ready (Math/ELA) curriculum instead of previously approved 5-year contract – Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to approve the executive director to deposit $36,600 to the Bank of America checking account – and close/eliminate the new savings account. - Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to review and approve vendor contracts (M&M) for A/C units over the school campus building only. – Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to review and approve vendor contracts for Marquee (Stewart Signs) & Electrical (Estrella Mountain Electric/Mario Gamez) – Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to review and approve the executive director’s updated job description (retroactively since start of 23/24 SY) – Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to approved Sherman Jordan as a board member, pending ASBCS approval. – Nick Brandt

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to move into Executive Session to discuss teacher and staff 24-25 SY salaries, the Executive Director’s Evaluation, Bonus Stipend & 24-25 SY Contract renewal. Pursuant to A.R.S. Sections 38-431.03(A)(1), personnel discussion. – Nick Brandt, Joseph Hattrick, Marco Porras

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

1. Motion to return to the open session to review and approve teacher and staff 24-25 SY salaries, and the Executive Director’s 24-25 SY contract renewal. Pursuant to A.R.S. Sections 38-431.03(A)(1), personnel discussion. – Marco Porras

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |
| Discussion: |  |
| VOTE (Y/N) | |
| Porras |  |
| Smith |  |
| Nick |  |

E. Adjournment

This meeting was adjourned at [TIME].

|  |  |
| --- | --- |
| Motion Made By: |  |
| Motion Seconded By: |  |

The next meeting will be held Wednesday, Paril 10th, 2024 at 5:00 PM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marco Porras, President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date